

HHW Depot Requirements

ARWMAS Regional
Roundup
October 29, 2021



Depot Locations



- Any municipality, organization, or business
- Depot Operator
 - meet site and facility requirements
 - Apply for appropriate permits/approvals
- Product Care Association
 - Compensation
 - Training and support

Depot Material



- Product Care only deals with program products
- Depot Operator
 - meet site and facility requirements
 - Apply for appropriate permits/approvals
- Product Care Association
 - Compensation
 - Training and support

Depot Requirements Building

- Walls and Roof
 - any material, provided it has a minimum as required by building and fire codes.
- Area for storage containers
 - Covered, weather protection
 - meet applicable regulations.
- Floor Space
 - minimum of 128 sq ft for HHW storage
 - minimum of 152 sq ft for HHW storage and paint
 - space for four (4) collection tubskids and fifteen (15) drums plus aisle and six (6) pallets (4'x4' blocks)
 - May need to be larger based on projected collection volumes
 - flooring material must be an impermeable surface (concrete or wood in the case of a sea 4 container)

Depot Requirements Building cont.

- Access to Storage Area
 - minimum of 5 feet wide
 - Accessible at ground level or or have access to a truck loading dock
 - Not accessible to public
 - Lockable or other security
 - Access road – size, construction and surface suitable for large trucks
- Lighting and Heating
 - Servicing not required
 - Lighting may be natural or portable
 - Must meet regulatory requirements, including electrical and fire code
 - any material, provided it has a minimum as required by building and fire codes.
- Ventilation
 - Can be passive or forced
 - Passive – vents, doors

Depot Requirements Equipment

- Handling
 - minimum – pallet jack and drum dolly
 - Forklift
 - If using a loading dock, must accommodate a large truck
- Safety
 - Eye wash station
 - Fire Extinguisher
 - Spill kit
 - Other – to comply with all regulation

Depot Requirements

- Receiving Area
 - Fully staffed and supervised
 - Only staff may place product into storage containers
 - If using a loading dock, must accommodate a large truck
- Other
 - Meet PCA insurance requirements and provide PCA with copy of insurance
 - Obtain all required permits and licenses

Getting Started

- Contact Product Care
- Identify a facility that could be used or a site for a facility

Thank You

Colleen Dixon
Saskatchewan Field Coordinator
colleen@productcare.org
(306) 880-1488

